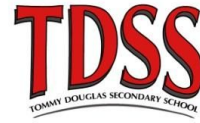


Memo



To: Students and Parents/Guardians
From: Tommy Douglas S.S. Administration
Date: June 4, 2019
Re: Examination Schedule

In a few weeks, Tommy Douglas students will begin to write their semester two examinations. Please note that for most students the exams are scheduled from **Tuesday June 19th to Wednesday June 25th and begin at 8:30 a.m.** Please note that some courses do not have a written examination as part of their course requirements. Instead, they have oral examinations or performance-based tasks in lieu of a formal, written examination. As outlined in the Parent e-bulletin, Period 4 Grade 12 classes will be writing their exam on Tuesday June 18th from 12:15-2:15pm.

Wednesday June 26th, 2019 is a modified day schedule for Exam Review Day as follows:

Period 1: 8:10-8:45am

Period 2: 8:50-9:25am

Period 3: 9:30-10:05am

Period 4: 10:10-10:45am

LUNCH: 10:45-11:45am

*11:45-2:25pm – Individual Meetings with Teachers

TDSS Examination Rules

Examination Schedule:

All students must write their examinations at the scheduled time. **Vacation, employment and/or appointments must not be scheduled during the examination period. Students must be available throughout the exam period in the event that the YRDSB reschedules exams due to inclement weather.**

It is the responsibility of each student to confirm scheduled examination time, length, date, and location with his/her course teachers.

If a student has a valid medical certificate detailing why he/she was unable to write the final examination on the assigned day, the school's administration will arrange for a re-write of the exam. The medical visit must be the same day as the absence.

Should any exam day be cancelled, all evaluations of that day will be re-scheduled on the Exam Review Day on **Wednesday June 26th, 2019** or possibly another day during the exam period. In such an event, check the website or Twitter @ TDSS_YRDSB to learn when postponed exams will be written.

The cafeteria will be open for breakfast from 7:30 a.m. to 8:15 a.m. before each examination.

On the day of the examination:

1. Arrive at the assigned examination room by 8:20 a.m.
2. Bring any materials owed to the teacher (textbooks, novels, etc.) to the exam.
3. Only bring essential items you need to the examination room. Exceptions are specific items that a teacher has instructed you to bring beyond the pen, pencil and eraser normally required. Please note

that locker clean out will have taken place before your examinations, therefore you will not have access to your locker.

4. When the examination is completed, students are dismissed for the day. The Library will be open students for independent quiet study.
5. Buses will continue to follow their regularly scheduled routes for those students who use school bus transportation.

During the examination:

1. You must not talk or communicate with any student in the evaluation room once the evaluation has begun.
2. **You must remain in the evaluation room for the entire length of the exam.** Upon leaving, you must quickly and quietly get your belongings, and either go to the Library for quiet study or make your way home.
3. Any student cheating on an evaluation or trying to pass information on to another student will have their test paper immediately confiscated by the teacher and will be referred to administration who will determine appropriate actions.